



# Plattsburgh, New York

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## MEMO

**TO:** Mayor James Calnon  
Members of the Common Council

**FROM:** Assistant Fire Chief, Randal Stone

**DATE:** September 11, 2014

**RE:** Fire and Ambulance Responses

For this two week period: Thursday, August 28, 2014 to Wednesday, September 10, 2014  
our Department has responded to the following:

**Fire Calls**

**35**

- 1 building fire
- 13 system activations
- 3 EMS assist
- 12 MVA
- 2 cooking fire
- 1 arcing
- 2 removal of victim stalled elevator
- 1 dispatched / cancelled enroute

**Ambulance Calls**

**112**

**Mutual Aid by CVPH**

**14**

# BUILDING INSPECTOR'S COMPLAINT REPORT: SEPTEMBER 09, 2014

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
06/10/14	4928	SOUTH CATHERINE STREET	WEATHERHEAD DETACHED	KP	VIOLATION NOTICE ISSUED	CORRECTED	09/03/14
06/16/14	16	HOLLAND AVE	TALL GRASS	KP	VIOLATION NOTICE ISSUED, DPW ORDERED TO CUT	CORRECTED	07/07/14
06/23/14	47	LYNDE ST	GARBAGE AND RUBBISH ON LAWN	KP	VIOLATION NOTICE ISSUED	CORRECTED	06/25/14
06/23/14	112	OAK ST	UNLICENSED VEHICLES, PORCH ROTTED	KP	VIOLATION NOTICE ISSUED, OWNER APPLIED FOR A PERMIT, VEHICLES MOVED	CORRECTED	07/21/14
06/25/14	18	CEDARWOOD LANE	MOLD RETURNED	KP	NOT ENOUGH MOLD TO ACT ON	NO VIOLATION TO CORRECT	
06/25/14	244	MARGARET ST	WATER SHUT OFF	KP	POSTED	CORRECTED	06/25/14
06/30/14	30	SAILLY AVE	COUCH ON LAWN AND TALL GRASS	KP	VIOLATION NOTICE ISSUED	CORRECTED	07/07/14
07/01/14	44	CHAMPLAIN ST	FURNITURE ON FRONT LAWN	KP	VERBAL NOTICE OF VIOLATION, OWNERS HAD ALREADY CALLED FOR A PICKUP	CORRECTED	07/03/14
07/01/14	55	MONTCALM AVE	FURNITURE ON CITY PROPERTY	KP	VIOLATION NOTICE ISSUED	CORRECTED	07/02/14
07/01/14	42	SOUTH PLATT STREET	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	07/03/14
07/01/14	32	ST. CHARLES ST	GARBAGE FROM SIDING REMOVAL, PERMIT?	KP	VIOLATION NOTICE ISSUED	CORRECTED	07/15/14

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
07/10/14	6	KELLOG CT	LARGE BILLBOARD TRUCK PARKED NEXT TO NEIGHBOR'S HEDGE	KP	NO VIOLATION	NO VIOLATION TO CORRECT	
07/14/14	9	COUCH ST	TALL GRASS	KP	NO ENFORCEMENT NECESSARY	NO VIOLATION TO CORRECT	
07/21/14	19	OAK ST	LIBRARY STEPS NEED TO BE ADDRESSED	KP	REFERRED TO CITY ENGINEER	CORRECTED	07/22/14
07/22/14	60	OAK ST	COUCH ON FRONT LAWN	KP	UNSUBSTANTIATED	NO VIOLATION TO CORRECT	
07/22/14	61	OAK ST	LARGE TV ON FRONT PORCH	KP	NO VIOLATION	NO VIOLATION TO CORRECT	07/23/14
08/12/14	84	COURT ST. APT. D	MISCELLANEOUS INTERIOR COMPLAINTS	KB		CORRECTIVE ACTION IN PROCESS	
08/12/14	6	LINCOLN LANE	NO PERMIT FOR FENCE	KP		CORRECTIVE ACTION IN PROCESS	
08/12/14	143	RUGAR ST	FENCE OVER SIX FEET TALL	KP		CORRECTIVE ACTION IN PROCESS	
08/13/14	130	BRINKERHOFF ST	GARBAGE	KP	VERBAL NOTICE OF VIOLATION	CORRECTED	08/14/14
08/13/14	18	ELM ST	SNOW FROM CARPORT DESTROYED NEIGHBOR'S HEDGE	KP		CORRECTIVE ACTION IN PROCESS	
08/13/14	87	PARK AVE	DRAINAGE FROM NEIGHBOR	CB		CORRECTED	8/13/14

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
08/14/14	67	LAFAYETTE ST	CHAIR ON LAWN, GARBAGE SCATTERED BETWEEN HOUSES	KP		CORRECTIVE ACTION IN PROCESS	
08/14/14	35	LORRAINE ST	CAMPER TRAILER IN YARD, WASHER ON FRONT PORCH, LUMBER ON PORCH	JM		CORRECTIVE ACTION IN PROCESS	
08/18/14	1	BOWMAN ST	ILLEGAL DUMPING (CLIPPINGS)	KB		CORRECTIVE ACTION IN PROCESS	
08/18/14	131	BROAD ST	BASEMENT HAS STANDING WATER, ODOR	KP		CORRECTIVE ACTION IN PROCESS	
08/19/14	35	LORRAINE ST	TRUCK CAP ROTTING IN YARD, CONSTRUCTION DEBRIS	KP		CORRECTIVE ACTION IN PROCESS	
08/20/14	12	HARTWELL ST	GARBAGE AT END OF DRIVEWAY NOT PICKED UP, SMELLS AWFUL	KB		CORRECTIVE ACTION IN PROCESS	
08/20/14	460	MARGARET ST	FENCING IS DOWN, HOMELESS FOLKS GOING IN AND OUT ONE WITH A MEAN LOOKING PITBULL	JM	INSPECTED AREA WITH LT. BEEBIE, HAVE BEEN MONITORING LAST FEW WEEKS, WORKING ON THIS PROPERTY	CORRECTED	08/20/14
08/20/14	5072	SOUTH CATHERINE ST	NUMEROUS VIOLATIONS	KB		CORRECTIVE ACTION IN PROCESS	
08/20/14	71	WALL ST	LOCATION OF OUTSIDE BREAK AREA FOR EMPLOYEES WORKING THE NIGHT SHIFT IS NOISY	JM		CORRECTIVE ACTION IN PROCESS	
08/22/14	92	COURT ST 1ST FLOOR	DAUGHTER'S BEDROOM IS NOT 80 SQUARE FEET	KB		CORRECTIVE ACTION IN PROCESS	
08/25/14	78	BROAD ST	DAUGHTER IN BASEMENT	KB		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
08/25/14	44	WATERHOUSE ST	PROPERTY IN DISPAIR	CB		SENT TO DPW 8/26/14	
08/26/14	85	MAIN MILL	CONVERTED TO DUPLEX	KB		CORRECTIVE ACTION IN PROCESS	
08/28/14	29	WILLIAM ST	BRUSH ON SIDE OF ROAD, NOT PICKED UP	CB		CORRECTED	8/29/14
09/02/14	129	BROAD ST	GARBAGE ALL AROUND PROPERTY (MATTRESS, FURNITURE)	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	5	BROAD ST	GARBAGE	CB		CORRECTED	9/5/14
09/02/14	50	BROAD ST	GARBAGE	CB		CORRECTED	9/8/14
09/02/14	60	BROAD ST	GARBAGE	CB		CORRECTED	9/4/14
09/02/14	84	BROAD ST	GARBAGE	CB		CORRECTED	9/5/14
09/02/14	110	CLUB RD	TALL GRASS, GARBAGE IN YARD, STEPS BROKEN (RAILINGS DOWN)	KB		CORRECTIVE ACTION IN PROCESS	
09/02/14	15	COUCH ST	WEEDS, TREES, FENCE DOWN	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	45	COUCH ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
09/02/14	56	COUCH ST	PARKING ON FRONT LAWN	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	6	HELEN STREET	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	270	MARGARET ST	INTERIOR COMPLAINTS (BATHROOM, LOCKS)	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	21	PALMER ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	63	SALLY AVE	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
09/02/14	26	WILLIAM ST	GARBAGE	KP		CORRECTIVE ACTION IN PROCESS	
09/03/14	141	BRINKERHOFF ST	LARGE DEAD TREES ON PROPERTY LINE	CB		NO CORRECTION REQUIRED	9/5/14
09/03/14	10	GOFF AVE	LARGE DEAD TREES NEXT TO DRIVEWAY	KP		CORRECTIVE ACTION IN PROCESS	
09/03/14	143	MAINE	BUILDING SUPPLIES IN YARD	KB		CORRECTIVE ACTION IN PROCESS	
09/03/14	117	MONTCALM AVE	TALL GRASS, WEEDS, NUISANCE SHRUBS	KP		CORRECTIVE ACTION IN PROCESS	
09/03/14	119	MONTCALM AVE	TALL GRASS, WEEDS, NUISANCE SHRUBS	KP		CORRECTIVE ACTION IN PROCESS	

DATE	STREET #	STREET NAME	COMPLAINT	INSP	INSPECTION REPORT	CORRECTION	CORRECTION DATE
09/03/14	8	MONTCALM AVE	TALL GRASS, WEEDS, NUISANCE SHRUBS	KP		CORRECTIVE ACTION IN PROCESS	
09/03/14	5009	SOUTH CATHERINE ST	TALL GRASS, WEEDS, NUISANCE SHRUBS	KB		CORRECTIVE ACTION IN PROCESS	
09/03/14	5022	SOUTH CATHERINE ST	TALL GRASS, WEEDS, NUISANCE SHRUBS	KB		CORRECTIVE ACTION IN PROCESS	
09/03/14	5024/5026	SOUTH CATHERINE ST	TALL GRASS, WEEDS, NUISANCE SHRUBS	KB		CORRECTIVE ACTION IN PROCESS	
09/03/14	5040	SOUTH CATHERINE ST	TALL GRASS, WEEDS, NUISANCE SHRUBS	KB		CORRECTIVE ACTION IN PROCESS	
09/03/14	5060	SOUTH CATHERINE ST	TALL GRASS, WEEDS, NUISANCE SHRUBS	KP		CORRECTIVE ACTION IN PROCESS	
09/03/14	5084	SOUTH CATHERINE ST	TALL GRASS, WEEDS, NUISANCE SHRUBS	KP		CORRECTIVE ACTION IN PROCESS	
09/05/14	3	MORRISON AVE	EXTERIOR MAINTENANCE	KP		CORRECTIVE ACTION IN PROCESS	
09/05/14	9	SOUTH PERU STREET	FOLLOW UP DAMAGE TO BLDG FROM AUTO ACCIDENT	KP		CORRECTIVE ACTION IN PROCESS	
09/08/14	72	BRINKERHOFF STREET	12 STUDENTS, OWNER DOES NOT RESIDE THERE	KP		CORRECTIVE ACTION IN PROCESS	
09/09/14	4916	SOUTH CATHERINE ST	UNLICENSED VEHICLE	KB		CORRECTIVE ACTION IN PROCESS	

**August 7, 2014**  
**WORK SESSION OF THE COMMON COUNCIL**  
**CITY OF PLATTSBURGH**  
**MINUTES**

Meeting commenced at **5:35 pm**.

**Present:** Mayor James Calnon, Councilors Rachelle Armstrong (W1), Mike Kelly (W2), Dale Dowdle (W3), Paul O'Connell (W4), Becky Kasper (W5), Joshua Kretser (W6).

**Absent:** Mayor Calnon excused at 5:35 pm

**Item 1: Waterfront mold remediation:**

**Mayor Calnon** reported Kevin Farrington will put out to bid for up to \$50,000 but anticipate to be under \$35,000 then a bid would not be needed and could be a resolution for next meeting (will be bid dependent).

**Item 2: Museum Campus Signage, etc:**

**Councilor Armstrong** has worked on museum campus signs – specifically placement on New York Rd. Will need approval since this is city property. Specifics on signage will be needed.

**Councilor Kelly** suggested signs at airport to direct travelers to downtown and interstate.

**Councilor Kretser** expressed more exposure via signs would create better first impressions.

**Councilor O'Connell** also suggested signs as exiting airport and follow-up signs out to Route 81 or downtown.

**Item 3 and 4: Beautification and Signage, Alternate Side Parking:**

**Councilor Kasper** continues with Plattsburgh is beautiful. She sighted specific areas both positive and negative. Mike Brodi brought out attention to river wall behind Macdonough monument needs repair asap.

**Councilor Kelly** asked if there is emergency monies to repair wall to get us through Battle of Plattsburgh festivities.

Discussion also involved new wordage for requests of next year's parklet usage. Possibly a fee to use and clean-up responsibilities.

**Councilor Kelly** asked about lights for snow/parking being used to clear streets to allow street sweeper easier access. Also, trees to be cleared along bike trail to allow better lake views. Canadian Pacific property.

**Item 5: Work Session agendas:**

- August 21<sup>st</sup>:** CP Rail clean-up  
Election Cycle (following meeting resolution)
- September 4<sup>th</sup>:** Alternate side parking
- September 18<sup>th</sup>:** Snow removal resolution (draft forms and procedures)
- October 2, 16, 30<sup>th</sup>:** Budget Work
- November 13<sup>th</sup>:** Blighted property list from Building Inspector

**Council** requested Building Inspector compile a list of zombie/blighted properties. Discussion began with 15 Couch Street situation.

**Councilor O'Connell** requested naming South Platt Street ball park (not entire park) to be named after Gerald Burdo. Resolution needed for opening day.

Concerns expressed about use of girls softball fields at South Acres being used by Little League and at times pushing out girl's games. Many members of Little League are not city residents while members of girls softball are all city residents.

**Councilor Kretser** spoke of Downtown Walking Tours having ordered 20 plaques and asked for a resolution of support for installation. He also requested resolution to name city alleyway at corner of Oak/Court to be named "Dawn Alley."

**Meeting ended at 6:10pm**

[Minutes recorded and submitted by Councilor Dowdle]

Local Law No. P-3 of the year 2014.

Introduced by Mayor Calnon at a regular meeting of the Common Council held on August 28, 2014

A local law amending and restating in its entirety Chapter 270, Section 26 of the City Code of the City of Plattsburgh.

At a regular meeting of the Common Council on September 11, 2014.

Moved by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

Be it enacted by the Common Council of the City of Plattsburgh as follows:

**§ 270-26<sup>i</sup>. Signs.**

**A. Purpose, intent and scope.**

It is the purpose of this section to promote the public health, safety and general welfare through reasonable, consistent and nondiscriminatory sign standards. The sign regulations in this section are not intended to censor speech or to regulate viewpoints, but to insure traffic and pedestrian safety, to preserve and enhance the visual environment of the City and, to accommodate the signage needs of businesses and other organizations. It is the purpose and intent of this section to:

1. Promote and improve pedestrian and traffic safety by:
  - a. Not permitting signs that obstruct vision or distract motorists and other street and sidewalk users.
  - b. Requiring signs be safely constructed, maintained and installed.
  - c. Limiting the number and regulating the placement of signs.
2. Protect and improve the visual appearance of the City and the value of other property by:
  - a. encouraging the integration of signage with architectural and landscape designs so the overall appearance is harmonious in color, form and proportion;
  - b. Prohibiting or restricting the number and size of signs on a lot and regulating the method and intensity of illumination.
  - c. Preventing the placement of signs that obscure the public view of other properties and landscapes.
3. Accommodate the needs of businesses and other organizations by:
  - d. Allowing for the use of new, digital sign technology.
  - e. Permitting a choice of types of signs.
  - f. Recognizing the main purpose of a sign is to provide information about the occupants of the signed premises.
  - g. Prohibiting billboard advertising which generally is not consistent with the main purpose of a sign.
  - h. Providing greater latitude for signs with noncommercial messages which generally concern organizations, events and activities of interest to the community as a whole.

**B. Definitions.** For the purposes of this section, the following terms shall have the meanings indicated

**APPURTENANT** - Signs and messages that pertain to the occupants or use of the premises the sign is affixed to.

**AREA OF SIGN** - Each side of a sign that has a message is a “face.” The area of a sign is the sum of all sign faces.

**AREA OF SIGN FACE:**

- (1) For cut-out letters, the sign face area shall be computed by taking three-fourths ( $3/4$ ) of the area enclosed within the smallest single geometric figure needed to completely encompass all letters, including vertical and horizontal spacing between letters.
- (2) For other signs the sign face area shall be the area bounded by the edge of the sign frame.

**BANNERS and PENNANTS** - Any advertising device affixed to poles, wires or ropes, such as banners, pennants, streamers, wind-operated propellers, string lighting or other similar advertising media, but not to include properly displayed flags of the city, state, county or country

**BILLBOARD SIGN** – A sign which displays a commercial message about persons, events or goods and services that are not actually sold or delivered on the premises where the sign is located.

**BUSINESS** – A natural person or legal entity who occupies property other than as a residence regardless of whether the person is engaged in commerce.

**COMMERCIAL MESSAGE** - Any message that directly or indirectly names, advertises or calls attention to a product, service, sale or sales event or other commercial activity.

**CONSTRUCTION OR PROJECT SIGNS** - Any sign or advertising device erected on a project site prior to or during a construction period.

**CUT-OUT or CUT-OUT LETTERS** - Letters, numbers, emblems and symbols which are detached or separately molded from the material from which they were made. Not to include vinyl letters, which will be treated as paint at building inspector's discretion

**DIGITAL SIGNS** – Digital signs are Programmed, Automated and Interactive signs as defined herein.

- Programmed signs are signs that display messages that can be changed by the sign's program on a predetermined schedule.
- Automated signs are signs whose content and display instructions can be generated dynamically by a computer that may be part of the sign or connected via a network. Automated signs may display messages, images or video.
- Interactive signs are signs that display content in response to actions by nearby people.

**DIRECTIONAL SIGN** - A sign not exceeding three (3) square feet per sign face and with lettering not exceeding six (6) inches in height, designed to direct and inform the public as to the location of exits, entrances, service areas, loading and unloading areas or similar wording of an informational nature.

**ERECT** - To build, construct, attach, hang, place, suspend or affix and shall also include the painting of wall signs.

**FREESTANDING SIGN** - A sign that is not attached to a building or other structure and is self-supporting.

LOT - A parcel of land, including a contiguous parcel of land under the same ownership, or leased by the same tenant as the other contiguous parcel of land.

MESSAGE - Means letters, words, symbols, logos, images and other visual means of communicating information.

NAMEPLATE SIGN - Any sign not more than one (1) square foot in area used to identify the owner or owners of a private residence

NONCOMMERCIAL MESSAGE - Any message that is not a commercial message, including messages that do not pertain to the occupants or use of the signed premises.

PARAPET WALL - A low wall along the edge of a roof and being a portion of the wall which extends above the line of the roof, with the exterior of the extension forming a continuous plane with the wall below

PERSON- Includes any person, firm, partnership, association corporation, company or organization of any kind.

PROJECTING SIGN - Any sign attached to a building or other structure and extending, in whole or in part, more than six (6) inches beyond the building line.

ROOFLINE - The point where any part of the roof structure first touches or bears upon the external wall, with the exception of mansard roofs. See also "wall."

ROOF SIGN - Any sign erected in any way upon a building or structure which extends above the roofline of the building or structure.

RESIDENTIAL ZONE – R-1, RH and R-2 zoning districts.

SIGN- Any structure, object, device, fixture, or placard that displays a commercial or noncommercial message that is visible from off the premises where the sign is located.

STATIC SIGN- A sign with a message or image that does not change except when the business located on the lot and identified on the sign changes. A Static Sign may be a Digital Sign.

WALL - The surface area of any major plane unit of any side or face of a building. The lower slope of a mansard roof shall, for the purposes of this section, be deemed part of the "wall," and signs shall be permitted in this area.

WALL SIGN - A. sign attached to, painted on or erected against the wall of a building or structure, with the exposed face of the sign in a plane parallel to the face of said wall, including any interior sign, whether attached to windows or otherwise, which is placed in view of the general public from outside the building or structure A "wall sign" shall not project from the wall in excess of six (6) inches.

C. Sign Permit. It shall be unlawful to install, erect or display a sign without a sign permit unless the sign is an "exempt sign".

- (1) The Building Inspector is authorized to prescribe the form and content of sign permit applications, collect permit fees as set by the Common Council, approve or deny applications and issue sign permits.

- (2) An applicant who is denied a permit may appeal to the Zoning Board of Appeals for an interpretation or variance as provided in this Chapter.

B. General sign requirements. The following requirements shall apply to all signs, including exempt signs:

- (1) Maintenance. All signs and their supports, braces, guys and anchors, shall be of substantial and sturdy construction, shall be kept in good repair and shall be painted or cleaned as often as necessary to maintain a clean, neat, safe and orderly appearance.
- (2) Wind pressure and dead load requirements. All signs shall be designed and constructed to withstand wind pressures and receive dead loads as required by recognized engineering and construction practices in the City of Plattsburgh.
- (3) Obstruction to doors, windows or fire escapes. No sign shall obstruct ingress or egress to or from a door, window or fire escape. No sign shall be attached to a standpipe or fire escape.
- (4) No sign shall be erected or maintained in manner that obstructs the view of motorists on public streets of traffic signs and signals, or of vehicles on intersecting streets, or of vehicles entering or existing driveways that intersect with a public street.
- (5) Signs that identify on premises businesses, or advertise goods or services sold on premises, shall be changed or removed within 60 days of when the business vacates the premises, or the advertised goods or services are no longer sold on premises.
- (6) Lighting. Indirect or interior lighting may be used to illuminate any sign, provided that the source of light shall concentrate the illumination upon the area of the sign so as to prevent glare upon the street or adjacent property. Bare incandescent light sources and immediately adjacent reflecting surfaces shall be shielded from view. String lighting shall not be allowed.

D. Noncommercial Messages. A permitted sign or exempt sign may display any noncommercial message or copy in lieu of other copy.

E. Prohibited Signs. The following types of signs shall not be permitted.

- a) Billboard signs.
- b) Projecting signs.
- c) Roof signs.
- d) Signs located in city rights of way that are not owned by the state, county or city.

F. Exempt Signs. The following types of signs are exempt from the requirement for a sign Permit, but are subject to the provisions of subsection B and the conditions of this subsection.

- (1) Except in Residential zones, banners or pennants that promote or announce an event held on the premises, but only during the duration of the event.
- (2) Memorial signs or tablets, names of buildings and date of erection when cut into any stone or masonry surface or when constructed of bronze or other incombustible materials and not exceeding six (6) square feet in total area.
- (3) One (1) residential nameplate sign.
- (4) Traffic control signs and signs with messages required by law.
- (5) Signs owned by the City of Plattsburgh which may display noncommercial and commercial messages not appurtenant to the signed premises.

- (6) One sign with information about a construction project, not exceeding ninety-six (96) square feet in area and sixteen (16) feet in height, erected not sooner than 6 months before the commencement of construction and removed upon completion of construction.
- (7) Directional signs.
- (8) Seasonal or holiday decorations which may be displayed for up to six weeks.
- (9) Warning, danger, no-trespassing or similar signs, in size and number as the Building Inspector determines is reasonably required to accomplish their intended purpose.
- (10) For sale or rent signs. Not more than two signs advertising real property for sale or rent that are located on the premises for sale or rent, provided that in residential districts the sign face(s) do not exceed six (6) square feet in the aggregate and in all other zoning districts the sign face(s) do not exceed thirty two (32) square feet in the aggregate.
- (11) Signs located on premises that advertise the opening of a new retail establishment for a period of not more than fifteen days.
- (12) Official flags of a city, state or country, business or other organization not exceeding 100 sf. in area.
- (13) Free expression signs. For each lot, one free expression sign not exceeding four square feet in size (sign area) may be displayed. The free expression sign may be displayed as an attached sign or as a freestanding sign. If displayed as a freestanding sign, the freestanding sign shall not exceed three feet in height. A free expression sign is in addition to any other sign permitted under this article and is permitted in any zoning district. Only one such sign shall be permitted on each parcel.
- (14) Election signs. For each lot, one election sign for each candidate and each issue may be displayed along each street frontage. An election sign may be displayed as an attached sign or a freestanding sign. An election sign shall not exceed 32 square feet in area, except that election signs on cardboard shall not exceed six square feet in area. No such sign shall be erected more than 30 days prior to the election to which it pertains and all such signs shall be removed within 10 days following the election to.

G. Additional Regulations for Types of Sign. In addition to restrictions contained in the definition of a type of sign, the following regulations apply:

1. Freestanding Signs.

- a. The area around the base of the sign shall be kept clear of rubbish and weeds. Permanent landscaping may be required as a condition of the sign permit.
- b. One freestanding sign is permitted for each lot.
- c. The sign shall be supported entirely by posts or columns; guy wires are not permitted.
- d. The sign shall be set back not less than five feet from the boundary of an adjacent public street.
- e. The sign may not exceed twenty (20) feet in height from ground level.
- f. The bottom of the sign shall not be less than seven feet above ground level
- g. Where the lot is occupied by one business, the sign area shall not exceed 100 sf.

- h. Where the lot is occupied by more than one business, each of which is a separate legal entity and occupies separate space within the building, the allowable sign area is 100 sf for the first business plus 25sf. for each additional business up to four, but in no event shall the sign area exceed 200sf.
- 2. Wall signs.
  - a. A building may have more than one wall sign, but the total sign area of all wall signs shall not exceed the greater of seventy five (75) square feet, or a total sign area equal to two (2) square feet per linear foot of the side of a building that fronts on a street, but in no event more than one hundred fifty (150) square feet.
  - b. A wall sign may not cover any part of a window or door opening or project above the wall it is attached to.
- 3. Sign Area. Each side of a sign that has a message is a "face." The area of a sign is the sum of all sign faces.

H. Digital Signs. Digital Signs are subject to all of the foregoing regulations, except as modified by this subsection.

- (1) Where Allowed. Digital Signs are not permitted in RH, R-1, RC-2 and RC-3 zoning districts. Digital Signs of the type, number and sign face area set forth in Table A are permitted in those zoning districts listed in Table A
- (2) Number Allowed.
  - a. There may not be more than one programmed Digital Sign on a lot. There may not be more than one automated or interactive Digital Sign for each business on a lot.
- (3) Light Levels. Digital Signs shall use automatic level controls to reduce light levels at night and under cloudy and other darkened conditions, in accordance with the following:
  - a. All Digital Signs shall have installed ambient light monitors, and shall at all times allow such monitors to automatically adjust the brightness level of the sign based on ambient light conditions.
  - b. Maximum brightness levels for Digital Signs shall not exceed 5000 nits or Candellas per Square Meter" or (cd/m<sup>2</sup>) when measured from the signs face at its maximum brightness, during daylight hours.
  - c. Maximum brightness levels for Digital Signs shall not exceed 500 nits or Candellas per Square Meter" or (cd/m<sup>2</sup>) when measured from the signs face at its maximum brightness, between sunset and sunrise, as those times are determined by the National Weather Service.
  - d. Written certification from the sign manufacturer must be provided at the time of application for a sign permit certifying that the light intensity of the sign has been preset not to exceed the illumination levels established by this section , and that the preset intensity level is protected from end user manipulation by password protected software or other approved method.
- (4) Dimensions. Digital Signs shall comply with the sign area restrictions of Table A.
- (5) Message Changes. Messages must be displayed for a minimum of 30 seconds. Transitions may not exceed 3 seconds. A transition is a sign display that can use animation effects to change one message to another. Digital Signs that incorporate static and changing technologies may not use more than one changing technology.
- (6) Animation on Programmed Signs. Messages may not contain the appearance of motion or animation. Transitions between messages may contain the appearance of motion or animation.

(7) Transitions on Programmed Signs. Transitions may appear between messages. They may not appear adjacent to other transitions.

I. Signs in Residential Districts. Signs are not permitted in residential districts except:

- (1) one nameplate sign.
- (2) one sign with a sign area of not more than two (2) square feet, identifying a “home occupation” as that term is defined in this chapter.
- (3) one sign with a sign area of not more than twenty four (24) square feet and which is appurtenant to a lawful non conforming use, or use authorized by use variance or special use permit.
- (4) in residential districts where multiple family, condominium, townhouse or other nonresidential uses are permitted as of right, one sign with a sign area of not more than twenty four (24) square feet and which is appurtenant to the permitted use.

J. Nonconforming signs. A nonconforming sign that was lawfully erected may continue to be maintained until it is substantially damaged, destroyed or found to be unsafe, at which time the sign may be required to be removed. A nonconforming sign shall not be enlarged, replaced or relocated on the lot.

K. Unsafe Signs. If the Building Inspector finds a sign’s physical condition poses a risk of injury to persons or property he shall notify the sign owner in writing by personal delivery or certified or registered mail. The notice will specify required alterations or repairs and a time by which the work must be completed.

L. Violations and Enforcement. In addition to the enforcement powers and fines or penalties provided elsewhere in this Chapter for violations of this law. If a Digital Sign does not comply with the regulations of this subsection, the Building Inspector may order that the sign be reprogrammed or changed to a Static Sign.

M. Severability. This section shall be liberally construed so as to effectuate the purposes thereof. The provisions of this section shall be severable and if any phrase, clause, sentence or provision of this section is declared to be contrary to the constitution or general laws of the state or of the United States, or the applicability thereof to any government, agency, person or circumstance is held invalid, the validity of the remainder of this section and the applicability thereof to any government, agency, person or circumstance shall not be affected thereby.

N. Effective Date. This section shall be effective immediately, upon filing with the Secretary of State.

City Code §270-26						
Table A						
	Static		Changing			
			Programmed		Automated or Interactive	
Zoning District	Number Per Lot	Max Area	Number Per Lot	Max Area	Number Per	Max Area

		sf		sf	Business	sf
RH	Digital Signs Not Allowed					
R-1	Digital Signs Not Allowed					
R-2	1	24	1	24	1	2
B-1	1	100	1	50	1	2
B-2	1	100	1	50	1	2
C	1	100	1	50	1	2
I	1	100	1	50	1	2
RC-1	1	100	1	50	1	2
RC-2	Digital Signs Not Allowed					
RC-3	Digital Signs Not Allowed					
Historic Districts and Historic Sites	Digital Signs Not Allowed					

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<sup>i</sup> The City of Plattsburgh Zoning Ordinance was amended and restated in its entirety by local law enacted on 9-1-1983 which became effective on 11-3-1983. The Zoning Law was codified as Chapter 270 of the City Code by local law enacted on 10-10-1989. Amendments to § 270-26 are noted below.

Amd LL 3 of 2011 §270-26 B, §270-26 G (4), §270-26 G (9), §270-26 J (5), §270-26 M, Add §270-26 Q; enacted 11-3-2011.

L.L () of 2014, amended and restated in its entirety Chapter 270, Section 26 of the City Code.

# Friends of the North Country, Inc.

1 Mill Street

P.O. Box 446

Keeseville, New York 12944-0446

Phone: (518) 834-9606

Fax: (518) 834-9687

Toll Free: 1-888-355-FONC (3662)

email: [scampbell@friendsofthenorthcountry.org](mailto:scampbell@friendsofthenorthcountry.org)

Scott Campbell  
Executive Director

Bruce Garcia  
Chair

Ethel Clarke  
Vice Chair

John Clarke  
Secretary

Mark Kaiser  
Treasurer

Directors  
Peter R. Prescott

Sustaining  
Members  
Arthur LeFevre  
Nancy Prescott

August 27, 2014

Greetings,

It is our pleasure to inform you that the Clinton County Multi- Jurisdictional Hazard Mitigation Plan Update 2014 received notice of "Approval Pending Adoption" from FEMA on August 13, 2014. Thank you for your help and input to make the Plan complete and inclusive.

Enclosed please find a draft Resolution of Adoption for your use to adopt the Updated Plan as soon as possible. Please forward an original resolution to the address above. Once FEMA receives resolutions from all of the jurisdictions in the county, all jurisdictions will be eligible for hazard mitigation grant assistance when funds are available in the future. The Plan Update is posted on the Clinton County website so that you may view it at any time.

We thank you again for your participation in the planning process, and your anticipated action to pass the resolution. Please contact the office with any questions.

Sincerely,

*Scott Campbell*

Scott Campbell  
Director, Friends of the North Country, Inc.

AUG 28 2014

- To assist with the provision of housing with emphasis on the needs of the poor.
- To undertake economic development, which supports community wide revitalization.
- To identify, designate and restore locally significant historic structures.
- To generally act as facilitators in the process of stabilization, growth and development.

ADOPTION RESOLUTION  
CLINTON COUNTY MULTI-JURISDICTIONAL  
HAZARD MITIGATION PLAN UPDATE 2014

City of Plattsburgh  
City of Plattsburgh Common Council  
41 City Hall Place, Plattsburgh, NY 12901

**RESOLUTION**

WHEREAS, the Clinton County Planning Office, with assistance from the City of Plattsburgh, and Friends of the North Country, Inc., has gathered information and prepared the Clinton County Multi-Jurisdictional Hazard Mitigation Plan Update 2014; and

WHEREAS, the Clinton County Multi-Jurisdictional Hazard Mitigation Plan Update has been prepared in accordance with the Disaster Mitigation Act of 2000; and

WHEREAS, the City of Plattsburgh is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

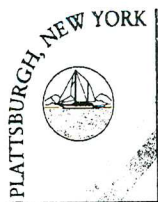
WHEREAS, the City of Plattsburgh has reviewed the Plan and affirms that it will assist the County to Update the Plan no less than every five years;

NOW THEREFORE, BE IT RESOLVED by the City of Plattsburgh Common Council, that the City of Plattsburgh adopts the Clinton County Multi-Jurisdictional Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan contingent upon availability of funding and resources.

ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_ at the meeting of the City of Plattsburgh Common Council.

\_\_\_\_\_  
(Supervisor)

\_\_\_\_\_  
(Clerk)



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)  
**Plattsburgh, New York**

6 Miller Street  
Plattsburgh, New York 12901  
Ph # 518-563-2200  
Fax: 518-563-6690

TO: Mayor James Calnon

FROM: William J. Treacy, P.E., Manager

RE: Unpaid Final Bill Account Write-off

DATE: September 3, 2014

The Management of the Plattsburgh Municipal Lighting Department respectfully requests permission to proceed with the write-off of unpaid final bills. The period covered by this write-off will be from ***April 1, 2013 to April 30, 2013.*** The amount of the write-off will be **\$8,512.51.** The percentage of write-offs for this period is .51%.

Sales for this time period were \$1,678,474.06.

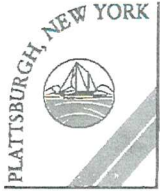
Payments on letters sent out on final accounts for this period were \$3,298.18.

This write-off of unpaid bills represents 48 customers ranging as follows (all customers have no forwarding addresses and/or letters returned):

- 0 to \$50.00 – 4 customers
- \$50.01 to \$100.00 – 12 customers
- \$100.01 to \$150.00 – 9 customers
- \$150.01 to \$200.00 – 8 customers
- \$200.01 to \$250.00 – 4 customers
- \$250.01 to \$300.00 – 5 customers
- \$300.00 to \$400.00 – 5 customers
- \$1,055.36 – 1 customer (bankruptcy)

I thank you for your attention to this matter.

Cc: Richard Marks, City Chamberlain  
Eileen Sickles, Account Systems Supervisor  
Final Bill Account Write-off



**Plattsburgh Police Department**

45 Pine Street

**Plattsburgh, New York**

518-563-3411

518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

August 29, 2014

Mayor James E. Calnon  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

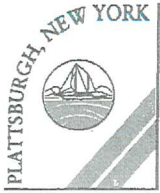
Ladies and Gentlemen:

I respectfully request your approval for Cassondra Kourofsky to travel to Watkins Glen, NY for "NYS and Local Government Information Technology Directors Association Fall Conference", from 10/8/14 – 10/10/14. The total cost should not exceed \$ \$123.00 and will be expensed out of the Asset Forfeiture fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls



**Plattsburgh Police Department**  
45 Pine Street

**Plattsburgh, New York**

518-563-3411  
518-566-9000 (FAX)

DESMOND J. RACICOT  
Chief of Police

September 3, 2014

Mayor James E. Calnon  
And members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

Ladies and Gentlemen:

I respectfully request your approval for four Police Department employees to travel to Orlando, FL for "The International Association of Chiefs of Police Annual Conference and Expo", from 10/24/14 – 10/28/14. The total cost should not exceed \$7,702.00 and will be expensed out of the Asset Forfeiture fund. Your consideration in this matter is very much appreciated. If you should have any questions or require additional information, please feel free to contact me.

Respectfully,

Chief Desmond J. Racicot  
Plattsburgh Police Department

DJR/hls



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

September 2, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**Ref: Request for Permission for Mayor To  
Sign Amendment No. 1 to Architectural/Engineering  
Consultant Agreement with AES Northeast, PLLC  
For Fire Station #1 & 2 Roof Replacement,  
Contract #2014-10**

Dear Mayor & Councilors:

It is requested that the Common Council authorize the Mayor to sign Amendment No. 1 to the Architectural & Engineering Service Agreement with AES Northeast, PLLC, 10-12 City Hall Place, Plattsburgh, NY 12901, to add Asbestos Abatement Design and Project monitoring services for the replacement of Fire Station #1 and #2 roofs at the following costs:

	<u>Fire Station #1</u>	<u>Fire Station #2</u>
Asbestos Abatement Design	\$ 1,668.00	\$ 1,668.00
Project Monitoring:	\$ 2,708.00	\$ 1,416.00
	<hr/>	<hr/>
	\$ 4,376.00	\$ 3,084.00

The maximum amount of funds for all work associated under this amendment will not exceed **\$7,460.00** without prior Common Council Approval. Sufficient funding is available in 2011 Public Service Building Improvements Capital Project H3410.36 to cover the cost of this Amendment.

Very truly yours,

  
Kevin R. Farrington, P. E.  
City Engineer

/dn

Att.(2)

CC: City Chamberlain  
Randy Stone, Fire Chief

# AIA® Document G802™ – 2007

## ***Amendment to the Professional Services Agreement***

Amendment Number: 001 August 15, 2014

TO: James Calnon, Mayor  
City of Plattsburgh  
(Owner or Owner's Representative)

In accordance with the Agreement dated: March 5, 2014

BETWEEN the Owner:  
(Name and address)  
City of Plattsburgh  
41 City Hall Place  
Plattsburgh, NY 12901

and the Architect:  
(Name and address)  
Architecture, Engineering, and Land Surveying Northeast, PLLC (a.k.a. AES Northeast)  
10-12 City Hall Place  
Plattsburgh, NY 12901

for the Project:  
(Name and address)  
Roof Replacement at Fire Stations 1 and 2  
65 Cornelia Street & Platt Street  
Plattsburgh, NY 12901  
AES Project No. 4216

Authorization is requested  
☒ to proceed with Additional Services.  
☒ to incur additional Reimbursable Expenses.

As follows:  
AES Northeast and Atlanting Testing Laboratories will provide the following asbestos consulting services, as per Exhibits A, dated August 14, 2013, attached.


The following adjustments shall be made to compensation and time.  
(Insert provisions in accordance with the Agreement, or as otherwise agreed by the parties.)

Compensation:  
The cost of Asbestos Abatement Design (AAD) and Project Monitoring (PM) is estimated at \$7,460.00 as follows.  
The Owner will be invoiced for actual services rendered. (ATL + 10% invoice)

Fire Station No. 1	\$1,668.00 (AAD) + \$2,708.00 (PM)
Fire Station No. 2	\$1,668.00 (AAD) + \$1,416.00 (PM)

Time:

SUBMITTED BY:

  
(Signature)

David B. Whitford, RA, AIA  
(Printed name and title)

8.15.15

(Date)

AGREED TO:

(Signature)

James Calnon, Mayor  
(Printed name and title)

(Date)

**EXHIBIT A**  
**SCOPE OF SERVICES**

**Fire Station 1, Cornelia Street, Clinton County, Plattsburgh, New York**

Based on information provided to ATL by AES Northeast, it is our understanding that the project consists of performing a limited asbestos survey of the roof for the referenced building. It is also our understanding that asbestos design documentation and project monitoring services may be required based on findings from the Limited Asbestos Survey. Access to the subject building will be required at the time of the survey. It is further understood that the limited asbestos survey is being performed prior to a proposed roof replacement project.

**A. ATL will provide the following services:**

**Limited Asbestos Survey Services:**

1. Provide two New York State Department of Labor certified Asbestos Building Inspectors to identify homogenous areas, and to collect bulk samples of each homogenous area for laboratory analysis. The sampling event will include a visual examination to identify the location, approximate quantities, and apparent condition of materials that are typically suspected to contain asbestos, as identified in 12 NYCRR 56-5.1 and in U.S. Environmental Protection Agency's "Guidance for Controlling Asbestos-Containing Materials in Buildings", dated June 1985.
2. Restoration of the sample areas to original condition will not be the responsibility of ATL. Roofing and other external sample location repairs will be the responsibility of the CLIENT.
3. The bulk samples will be laboratory analyzed for the presence of asbestos, using polarized light microscopy (PLM). Samples that are determined to be non-friable organically bound (NOB) in nature, and determined to contain less than one percent asbestos by the PLM analysis, will also be analyzed by transmission electron microscopy (TEM). The TEM analysis is required to conclusively determine that these NOB materials may be classified as non-asbestos-containing.
4. The laboratory analysis will be performed on a one-week turn-around-time (TAT) basis, subsequent to receipt of the samples by the laboratory.
5. Prepare and distribute a Limited Asbestos Survey report to include the following:
  - ♦ Summary of observations recorded during field activities
  - ♦ Description of the homogeneous areas identified
  - ♦ Evaluation of the friability and condition of regulated ACM
  - ♦ Copies of the laboratory reports and associated sample custody documentation
  - ♦ A site sketch (not-to-scale) depicting the sample location(s) and general location of the regulated ACM.

The following additional scopes of services are provided for the project, if required.

**Asbestos Design Documentation:**

1. Provide a New York State Department of Labor (NYSDOL) certified Asbestos Designer (in accordance with 12 NYCRR 56 and USEPA 40 CFR 703 Regulations) to prepare asbestos abatement design documentation for ACM that has been identified for the subject building roof area.

The asbestos abatement design documentation will include general asbestos removal specifications, applicable drawings, and a copy of the asbestos survey report.

2. If applicable, prepare and submit a formal petition to the NYSDOL for a site-specific variance. A NYSDOL variance is utilized to relieve the abatement contractor of regulatory requirements that are unnecessary and burdensome to the abatement process. The NYSDOL generally requires 3 to 5 weeks to review and grant a variance request. The NYSDOL application fees (\$350.00) for a site-specific variance will be paid directly by the City of Plattsburgh.
3. Prepare and submit a draft submittal package of the abatement design to the CLIENT for review and approval. It is anticipated that one set of comments will be made on the draft submittal package. ATL will incorporate comments, as warranted, and prepare the final design package.
4. Review pre-abatement submittals, as required by the specifications, to include site layout drawings, landfill and transporter qualifications, and employee training and certification materials.
5. If requested, conduct meetings or project design discussions prior to and during the abatement activities.

#### **Asbestos Project Monitoring:**

1. Provide a **Project Monitor** certified by the New York State Department of Labor, to collect air samples in general accordance with 12 NYCRR Subpart 56-4, perform work area clearance in general accordance with 12 NYCRR Subpart 56-9.2, and ASTM E 1368: "*Standard Practice for Visual Inspection of Asbestos Abatement Projects*," and monitor the asbestos abatement in accordance with the pertinent provisions of the contract documents. The work area clearance does not ensure the absence of ACM behind work area surfaces or temporary barriers.
2. Provide the necessary equipment, on an as-needed basis, to collect air samples before, during, and after abatement.
3. Submit air samples collected during the project to a NYSDOH ELAP approved laboratory that meets the requirements of 12 NYCRR Subpart 56-4.2.
4. Air samples will be laboratory analyzed by phase contrast microscopy (PCM). Air samples will be analyzed by transmission electron microscopy (TEM), as directed by CLIENT.
5. Laboratory analysis by PCM will be performed on a 24-hour or same-day turn-around-time (TAT) basis, as required, subsequent to receipt of the samples by the laboratory. Laboratory analysis by TEM will be performed on a 24-hour or 12-hour TAT, as required, subsequent to receipt of the samples by the laboratory.
6. Provide a Project Manager to perform the following:
  - ♦ Review project plans and specifications, as provided to ATL, which are relevant to the services outlined in this Exhibit
  - ♦ Review air sample test data
  - ♦ Attend project meetings as directed by CLIENT
  - ♦ Prepare a project monitoring report, to include the following:
    - (1) Compilation of daily field logs, chronological summary of sampling activities, and equipment calibration data
    - (2) Copies of laboratory reports and associated sample custody documentation
    - (3) Copy of ATL corporate and staff certifications
    - (4) Copy of abatement contractor company and staff certifications, if provided to ATL

**B. The CLIENT will be responsible for the following:**

1. Provide an electrical source for the use of necessary equipment.
2. Provide safe access to the project site and the sampling locations.
3. Provide ATL with copies of the PROJECT plans and specifications and all revisions and addenda.
4. Provide all decontamination facilities and personal protective equipment, with the exception of the personal respirator.

**Disclaimer:** All sampling services and analytical procedures are performed in accordance with recognized analytical methodologies. The full extent of any and all liability for actual and consequential damages for the services performed shall be limited to reperformance or cost of said work. ATL is not liable for data interpretation by others. ATL is not liable for actual and consequential damages resulting from services performed by others.

We require a minimum of two days advance notice prior to project initiation and one day advance notice for subsequent scheduling of field services. Cancellation of scheduled services must be received prior to personnel departure to the PROJECT site, or a minimum charge in accordance with the Fee Schedule will be applicable.

**EXHIBIT A**  
**SCOPE OF SERVICES**

**Fire Station 2, South Plattsburgh, Clinton County, Plattsburgh, New York**

Based on information provided to ATL by AES Northeast, it is our understanding that the project consists of performing a limited asbestos survey of the roof for the referenced building. It is also our understanding that asbestos design documentation and project monitoring services may be required based on findings from the Limited Asbestos Survey. Access to the subject building will be required at the time of the survey. It is further understood that the limited asbestos survey is being performed prior to a proposed roof replacement project.

**A. ATL will provide the following services:**

**Limited Asbestos Survey Services:**

1. Provide two New York State Department of Labor certified Asbestos Building Inspectors to identify homogenous areas, and to collect bulk samples of each homogenous area for laboratory analysis. The sampling event will include a visual examination to identify the location, approximate quantities, and apparent condition of materials that are typically suspected to contain asbestos, as identified in 12 NYCRR 56-5.1 and in U.S. Environmental Protection Agency's "Guidance for Controlling Asbestos-Containing Materials in Buildings", dated June 1985.
2. Restoration of the sample areas to original condition will not be the responsibility of ATL. Roofing and other external sample location repairs will be the responsibility of the CLIENT.
3. The bulk samples will be laboratory analyzed for the presence of asbestos, using polarized light microscopy (PLM). Samples that are determined to be non-friable organically bound (NOB) in nature, and determined to contain less than one percent asbestos by the PLM analysis, will also be analyzed by transmission electron microscopy (TEM). The TEM analysis is required to conclusively determine that these NOB materials may be classified as non-asbestos-containing.
4. The laboratory analysis will be performed on a one-week turn-around-time (TAT) basis, subsequent to receipt of the samples by the laboratory.
5. Prepare and distribute a Limited Asbestos Survey report to include the following:
  - ♦ Summary of observations recorded during field activities
  - ♦ Description of the homogeneous areas identified
  - ♦ Evaluation of the friability and condition of regulated ACM
  - ♦ Copies of the laboratory reports and associated sample custody documentation
  - ♦ A site sketch (not-to-scale) depicting the sample location(s) and general location of the regulated ACM.

The following additional scopes of services are provided for the project, if required.

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1. Provide a New York State Department of Labor (NYSDOL) certified Asbestos Designer (in accordance with 12 NYCRR 56 and USEPA 40 CFR 703 Regulations) to prepare asbestos abatement design documentation for ACM that has been identified for the subject building roof area.

The asbestos abatement design documentation will include general asbestos removal specifications, applicable drawings, and a copy of the asbestos survey report.

2. If applicable, prepare and submit a formal petition to the NYSDOL for a site-specific variance. A NYSDOL variance is utilized to relieve the abatement contractor of regulatory requirements that are unnecessary and burdensome to the abatement process. The NYSDOL generally requires 3 to 5 weeks to review and grant a variance request. The NYSDOL application fees (\$350.00) for a site-specific variance will be paid directly by the City of Plattsburgh.
3. Prepare and submit a draft submittal package of the abatement design to the CLIENT for review and approval. It is anticipated that one set of comments will be made on the draft submittal package. ATL will incorporate comments, as warranted, and prepare the final design package.
4. Review pre-abatement submittals, as required by the specifications, to include site layout drawings, landfill and transporter qualifications, and employee training and certification materials.
5. If requested, conduct meetings or project design discussions prior to and during the abatement activities.

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2. Provide the necessary equipment, on an as-needed basis, to collect air samples before, during, and after abatement.
3. Submit air samples collected during the project to a NYSDOH ELAP approved laboratory that meets the requirements of 12 NYCRR Subpart 56-4.2.
4. Air samples will be laboratory analyzed by phase contrast microscopy (PCM). Air samples will be analyzed by transmission electron microscopy (TEM), as directed by CLIENT.
5. Laboratory analysis by PCM will be performed on a 24-hour or same-day turn-around-time (TAT) basis, as required, subsequent to receipt of the samples by the laboratory. Laboratory analysis by TEM will be performed on a 24-hour or 12-hour TAT, as required, subsequent to receipt of the samples by the laboratory.
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  - ♦ Review project plans and specifications, as provided to ATL, which are relevant to the services outlined in this Exhibit
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  - ♦ Attend project meetings as directed by CLIENT
  - ♦ Prepare a project monitoring report, to include the following:
    - (1) Compilation of daily field logs, chronological summary of sampling activities, and equipment calibration data
    - (2) Copies of laboratory reports and associated sample custody documentation
    - (3) Copy of ATL corporate and staff certifications
    - (4) Copy of abatement contractor company and staff certifications, if provided to ATL

**B. The CLIENT will be responsible for the following:**

1. Provide an electrical source for the use of necessary equipment.
2. Provide safe access to the project site and the sampling locations.
3. Provide ATL with copies of the PROJECT plans and specifications and all revisions and addenda.
4. Provide all decontamination facilities and personal protective equipment, with the exception of the personal respirator.

**Disclaimer:** All sampling services and analytical procedures are performed in accordance with recognized analytical methodologies. The full extent of any and all liability for actual and consequential damages for the services performed shall be limited to reperformance or cost of said work. ATL is not liable for data interpretation by others. ATL is not liable for actual and consequential damages resulting from services performed by others.

We require a minimum of two days advance notice prior to project initiation and one day advance notice for subsequent scheduling of field services. Cancellation of scheduled services must be received prior to personnel departure to the PROJECT site, or a minimum charge in accordance with the Fee Schedule will be applicable.



MUNICIPAL LIGHTING DEPARTMENT  
(A Municipally Owned and Operated Power System)

Plattsburgh, New York

William J. Treacy, P.E.  
Manager

6 Miller Street  
Plattsburgh, New York 12901  
518-563-2200  
Fax: 518-563-6690

September 8, 2014

To: Mayor James Calnon

Subject: Padmounted Live Front Switchgear, S&C Model No. PMH-7  
Bid No 2014-8-1 Bid Review and Award Recommendation

The Management of the Plattsburgh Municipal Lighting Department have reviewed and evaluated the three bids received on September 8, 2014, for the above subject contract. We recommend award to **S&C Electric c/o V.J.Brown, Buffalo, NY** in the total amount of **\$ 52,650.00**. If you have any questions, please contact me. Thank you for your attention to this matter.

Respectfully Submitted,

  
William Treacy  
Manager

Enclosure: (2)

CC: City Clerk  
Councilor Becky Kasper, PMLD Liaison  
Kelly Clookey, MLD Finance Director  
Bid 2014 -8-1 File

## CITY OF PLATTSBURGH

BID TITLE: M-L-D Sintergen 2014-8-1

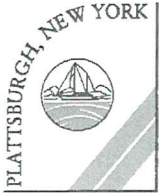
BID OPENING DATE:

W600 11

9-8-14

NAME & ADDRESS OF BIDDERS	AMOUNT OF BID	NCBC	SECURITY
Graybar 800 Huyler Street Teterboro Ny	\$30,000	✓	
V.J. Bonome Co. 622 Tacoma Ave Buffalo Ny	\$52,600.00	✓	
Stuart C. Jany Co 4583 Buckingale Lane Longwood Ny	\$54,958.00	✓	
<div style="text-align: center;">A large diagonal line crosses through the remaining rows of the table.</div>			

SD 9/8/14



# Plattsburgh, New York

Kevin R. Farrington, P.E.  
City Engineer

Engineering & Planning Dept.  
41 City Hall Place  
Plattsburgh, New York 12901  
518-563-7730  
Fax: 518-563-3645

September 9, 2014

Mayor James Calnon  
And  
Members of the Common Council  
41 City Hall Place  
Plattsburgh, NY 12901

**REF: Request for Permission to Advertise  
For bids for "Pointing and Grouting Brick  
At Library Building," Contract #2014-30**

Dear Mayor Calnon & Councilors:

It is requested that permission be granted to advertise for bids for Contract #2014-30, "Pointing and Grouting Brick for the Library Building."

Very truly yours,



Kevin R. Farrington, P. E.  
City Engineer

/dn

CC: City Clerk  
City Chamberlain  
Dave Lessor  
Dave Brown  
Ann de la Chappelle, Director, PPL